



## DONATION FORM

### Your Details:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

Email: \_\_\_\_\_

Tel: \_\_\_\_\_

Matric Year: \_\_\_\_\_

### Single Gift:

#### DONATE ONLINE

[www.fitz.cam.ac.uk/alumni/give-fitzwilliam](http://www.fitz.cam.ac.uk/alumni/give-fitzwilliam)

#### BY PHONE

Please telephone the Development Office on 01223 332015 with your credit card details

I wish to give £ \_\_\_\_\_

#### BACS

Please transfer your gift to:

Barclays Account Number: 5033 6300

Sort Code: 20-17-68

Ref (your surname & initials): \_\_\_\_\_

Charity Voucher

Cheque payable to Fitzwilliam College

### Gift Aid Declaration:

*giftaid it*

Please tick the box below

I want to Gift Aid my donation of £ \_\_\_\_\_

and any donations I make in the future or have made in the past 4 years to Fitzwilliam College.

I am a UK Taxpayer and understand that if I pay less Income Tax and /or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay the difference.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### I would like my Gift to benefit:

- Unrestricted       Student Support  
 Capital Projects       Access  
 Teaching       Other, please specify: \_\_\_\_\_

### Regular Gift:

£ \_\_\_\_\_ on the first day of \_\_\_\_\_ (month) \_\_\_\_\_ (year)  
and the same day each succeeding  
month/quarter/year (please delete as appropriate)

Please **do not** send this form directly  
to your bank



Service User Number: 277937

### Instruction to your Bank or Building Society to pay by Direct Debit

To: The Manager at Bank/Building Society

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Name(s) of account holder(s)  
\_\_\_\_\_

Account no \_\_\_\_\_

Sort code \_\_\_\_\_

Instruction to your bank or building society:

Please pay CTT Charity Payments Direct Debits, from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. (CTT Charity Payments process Direct Debits on behalf of Fitzwilliam College). I understand that this instruction may remain with CTT Charity Payments and if so, details will be passed electronically to my Bank/Building Society.

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

From within the UK, please return to:

**FITZWILLIAM COLLEGE, FREEPOST ANG 10971,  
CAMBRIDGE, CB3 0BR**

From outside the UK, please return to:

**THE DEVELOPMENT OFFICE, FITZWILLIAM COLLEGE,  
CAMBRIDGE, CB3 0DG, UNITED KINGDOM**

For information on how to make a tax efficient gift from the United States please visit the Cambridge in America website at [www.cantab.org](http://www.cantab.org)

**THANK YOU**

Registered Charity No. 1137496

## DATA PROTECTION

Fitzwilliam's data protection statement explains how the College handles and uses data it collects about alumni and past, current and future supporters. The full statement can be found on our website at [www.fitz.cam.ac.uk/alumni/update-your-details/your-data](http://www.fitz.cam.ac.uk/alumni/update-your-details/your-data)

In broad terms, the College uses your data to keep in touch with you as alumni (and life-long members of the College) and supporters, in order to keep you informed of our activities and developments, to provide services to you, and to identify ways in which you can support us, through donations and/or other forms of financial and non-financial support.

## HOW YOUR DATA IS USED BY THE COLLEGE

Your data is used by us for a number of interdependent purposes, including alumni relations, communications and fundraising. These include:

- publications,
- surveys,
- appeals and requests for donations, including research on when and whether particular donations or funding appeals may be of interest to you,
- the promotion of alumni and other College events, and
- the promotion of other services open to our members.

Communications to you may be sent by post, telephone or electronic means, depending on the contact details we hold and the preferences expressed by you. If you have concerns or queries about any of these purposes, or how we communicate with you, contact the Development Office [development@fitz.cam.ac.uk](mailto:development@fitz.cam.ac.uk) or +44 (0) 1223 332094.

## WHAT DATA IS HELD BY THE COLLEGE?

Most individual records contain:

- details of your school, College and University education,
- unique personal identifiers (e.g. student number, date of birth), and
- your contact details.

Where provided by you, or provided by the University or obtained from reputable public sources we also record additional information including (but not exclusively):

- event attendance,
- key relationships,
- career highlights,
- financial information relating to your philanthropy,
- personal interests, and
- communication preferences.

Depending on constraints set by you, and which you may change at any time, we may share any of the above categories of data with the University, Cambridge in America, volunteer partners closely related to us and contractors providing services to you on our behalf (e.g. mailing houses for College publications).

The legal basis for processing your personal data is your consent, where you have provided this, and otherwise our legitimate interest. You have the right to withdraw your consent at any time. There is no statutory or contractual requirement for you to provide us with any personal data.

The controller for your personal data is Fitzwilliam College, and we can be contacted at [bursar@fitz.cam.ac.uk](mailto:bursar@fitz.cam.ac.uk)