This document provides a summary of current arrangements for key services, the availability of communal, study and social spaces, and access to College-based pastoral support. It complements the intercollegiate guidance, which provides an excellent summary of current protocols and regulations of relevance to all resident students.

Only those staff who have an essential role in providing core College services are working in College at present. The College is maintaining a core provision as follows:

- **Porters’ Lodge:** Staffed 24 hours a day, 7 days a week. Restricted times for collection of post and parcels (9-10am and 3-4pm, subject to revision as circumstances change). The Lodge remains open for emergencies at all times. Please observe social distancing when entering the Lodge.
- **Tutorial services and Finance Office:** Tutorial and Finance Offices are continuing to work remotely and all enquiries are being dealt with via email.
- **Catering:**
  - The Buttery and the Catering department, in general, are currently not operating. This is under constant review, as circumstances change.
  - The Coffee Shop is open from 9am – 2pm, Monday to Friday. Entrance is from the Library side of the Central Building and there is a one-way route through the Coffee Shop; the exit will be out towards the Chapel. This is a takeaway service only.
- **Housekeeping:** Cleaning of communal spaces in College will continue, but not in student occupied areas/houses or bedrooms. Rubbish collection will remain on the College Site. Cleaning materials are available for use and you should clean shared facilities after each use.
- **Maintenance:** Full service from Maintenance department is available. Please log any requirements in the usual way, via a help-desk ticket on MyFitz.
- **IT support:** Please log any requirements in the usual way, via a help-desk ticket on MyFitz.

Most social and community spaces in the College have been temporarily closed, in accordance with current Government guidance, and to minimise transmission of infection. Arrangements are reviewed and updated as government advice emerges, but it is likely that changes to normal patterns of operation and occupancy will remain in place for some months. **Where access is permitted, the use of shared spaces in the College (including bathrooms) relies on individual responsibility in observing strictly limited capacity in each space, and strict distancing in the event of multiple users, and for cleaning, using the equipment provided, before and after each use.** The following areas of the College are currently affected:

- **Hall:** The Dining Hall is currently closed. This will remain under constant review.
- **Library:** The Library is closed. We are currently awaiting Guidance on the re-opening of the Library. The Librarian has written separately about arrangements for the borrowing of books.
- **Chapel:** The Chapel is open for individual quiet reflection and for prayer.
- **Informal study spaces:** Temporary informal study spaces have been made available in the Wilson Court and Walker meeting rooms. Access is restricted to 8am – 11pm. You will not need to sign out a key in order to access these rooms, which are open on a ‘drop in’ basis.
- **Computer room:** The Computer room in the basement of the library will remain open for essential use by members of College who require access to computer and printing facilities.
- **Music Practice rooms:** Practice rooms in the Auditorium are available to use; they can be booked in the usual way, via the Porters’ Lodge.
- **Sports facilities:** The sports ground is available for running, tennis and training in accordance with current regulations (www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-the-public-on-the-phased-return-of-outdoor-sport-and-recreation), with a maximum of 6 people and no contact. The sportsground is available
for some team sports under strict conditions in line with the current regulations, please contact the Groundsman in the normal way. The Boat Club has made some rowing available under strict conditions, please contact fitzwilliam@cucbc.org for details. The College Gym is now open under strict conditions in line with the current regulations and through a booking system only, please contact the JCR Gym Officers jcr.gym@fitz.cam.ac.uk.

- Gardens: The gardens remain open to Members of College resident in Cambridge, but closed to visitors/guests. Groups of up to 6 may meet, observing 1+ metre distancing at all times and avoiding shared contact with equipment or food items. The lawns may be used for Croquet and other ‘garden’ games. The BBQ may be used, through a booking system operated by the MCR.
- The MCR is open. This includes the ground-floor rooms and area, with the exception of the kitchenette. The rooms on the upper floor (Green & Blue Rooms) remain closed. Social Distancing guidelines must be observed.
- Other communal spaces remain closed at present: this includes the Central Building (including the JCR) and the Grove.

The College is also committed to maintaining its range of support resources: JCR/MCR welfare officers, Tutors, Nurse, Counselling, Chaplain, Disability Resource Centre and financial support continue to be available by remote access. You are encouraged to keep in close contact with friends and family by phone and social media and to call the Porters’ Lodge at any time of day or night if you need help – 01223 332000.

Further information on College services and facilities is available in the FAQs: www.fitz.cam.ac.uk/coronavirus-faqs-fitzwilliam-college-students.