Fitzwilliam College Services – status summary – from 17 May 2021

This document provides a summary of key operational services for the Easter term, from 17 May. The College seeks to support students and staff in and around the College site, as the UK gradually moves out of restrictions. In some circumstances rules and mandatory restrictions are no longer appropriate, but we will continue to require considerate behaviour from all members of the College.

The College is operating as a full residential educational environment, with COVID-secure arrangements: strict personal hygiene, face masks, physical-distancing measures (‘hands, face, space’), ventilation/outdoor arrangements, full risk assessment of activities. These restrictions, coupled with strong participation in the asymptomatic testing regime throughout the term will allow us to achieve the greatest range of activities.

From 17 May, outdoor gatherings are limited to 30 people and indoor gatherings are limited to 6 people (or a larger number if only 2 households are involved – rule of ‘6/2’). The latest government advice on this change is here: https://www.gov.uk/guidance/meeting-friends-and-family-covid-19.

In College, face masks must be worn indoors, with limited exceptions – see the policy: https://www.fitz.cam.ac.uk/sites/default/files/2021-05/170521%20Face%20Masks.pdf

The range of College Services currently available is as follows:

**Porters’ Lodge**
Open daily and 24 hours a day, 7 days a week for assistance and emergencies.

**Tutorial and Finance Office**
Tutorial and Finance Offices are continuing to operate normally with all enquires being dealt with via email or in person in College. Please note that Tutorial are primarily working remotely.

**The Buttery**
Open for Lunch 12.30pm – 1.45pm and Dinner 6pm – 7pm. Use of the Dining Hall should be in groups (rule of 6/2) or socially-distanced – we have set tables to accommodate socially-distanced dining and group dining (rule of 6/2); please do not move the furniture.

**The Coffee Shop**
Monday – Saturday 8am – 6pm, and Sunday 9am – 6pm, for seated occupancy according to the rule of 6/2 or socially distanced occupancy (2m). If the Coffee Shop is used for studying, facemasks must be worn. Entrance is from the Library side of the Central Building and there is a one-way route through the Coffee Shop; the exit is out towards the Chapel.
The Bar
The Bar is open from 7.00pm – 10.50pm on Monday and Tuesdays, 6.00pm – 10.50pm on Wednesday to Saturdays and 6.00pm – 10.20pm on Sunday. Social distancing must be practiced whilst at the Bar – please avoiding any congestion at the Bar – keep at least 2m apart. For seated occupancy during the opening hours of the Bar, the rule of 6/2 or social distancing will apply (2m). Drinks can be taken outside for consumption.

Housekeeping
The Housekeepers will clean the communal areas of all Households once per week – this means areas such as the kitchens, communal bathrooms/toilets and corridors; not your bedrooms, unless requested by contacting the Housekeeping Manager - housekeeping.manager@fitz.cam.ac.uk. Rubbish collection will continue on the College site. Cleaning materials are available for use, and you should still clean shared facilities after each use.

Maintenance
Full service from Maintenance department is available. Please log any requirements in the usual way, via a help-desk ticket on MyFitz.

IT support
Please log any requirements in the usual way, via a help-desk ticket on MyFitz.


Groups of up to 30 may gather outside, socially-distanced.

The following areas of the College are currently affected by restrictions:

Households
Students should normally host individual visitors (whether members of other College households, or external visitors) in their own rooms rather than in shared household spaces; visitors should minimise their use of the communal facilities in the wider household and wear masks when circulating outside the room of the particular student they are visiting. Residents are reminded of the danger of aerosol transmission of the covid virus; if any member of a household prefers that the communal space remains entirely closed to visitors, that must be observed by all members of the household.

Library
The Library is open as a study space only, from 8.00am – 2.00am. Please ensure that social distancing guidelines are observed, especially the wearing of face masks.

Chapel
The Chapel is open for Services, individual quiet reflection and for prayer.
JCR/MCR
The JCR and MCR can be occupied according to the Rule of 6/2 or socially-distanced individual use.

SCR
The SCR is open to those Fellows that are in College. Social distancing protocols and mask-wearing must be observed. Please do not visit the College solely to visit the SCR – please see the Visitors Policy for further advice on visiting the College

Gym
The Gym is open, in line with National Guidance. Access will be restricted to individual users or the Rule of 6/2.

Sportsground
The Sportsground is open for Members of Fitzwilliam College, Fitz Clubs and Societies, only, to use for recreational exercise in accordance with the Government guidelines. Outdoor sports facilities are open, and people will be able to take part in formally organised outdoor sports. Outdoor gatherings of up to 30 persons, with social distancing, will be allowed. Organised Sport is permitted within the guidance of each individual sport’s guidelines. The Tennis courts are open. For further information see: https://docs.google.com/document/d/1jnY850qU_uJ54iUMhV6KtqGiAdNOyN0TOQccy6rGmJ0/edit?usp=sharing or contact Martha Bowsher sportsandsocieties@cam.ac.uk

Meeting/study rooms in College:
The Reddaway and OSCR rooms in the Central Building are available as study space, from 7am – 12am, daily. Additional study rooms such as the Wilson Court and Walker Rooms may be available, where possible, for use on a single-person or the Rule of 6/2 basis only, up to the maximum published numbers. Please ensure that you sanitise the rooms before and after your use.

Music Practice Rooms:
We strongly recommend that use of music practice rooms is limited to use by an individual or single Household use only, due to limited ventilation, but groups may apply the Rule of 6/2 at their discretion.

If you have any queries or concerns, please call or email:
- Porters’ Lodge: 01223 332 000 porters@fitz.cam.ac.uk
- Housekeeping Team: housekeeping.office@fitz.cam.ac.uk
- Tutorial Office: tutorial.office@fitz.cam.ac.uk
- College Nurse: nurse@fitz.cam.ac.uk