

How we use your personal information

-- Student Ambassadors on the 'Chat to Students' service (Unibuddy)

The following information is specific to students signed up as Ambassadors on the 'Chat to Students' service (Unibuddy). Full information on how Fitzwilliam College uses a student's personal data is available at <https://www.fitz.cam.ac.uk/about/official-information/data-protection>

If you become a Student Ambassador the 'Chat to Students' service, personal information you supply will be input to Unibuddy — you can find further information in their [Privacy Policy](#) and [Terms of Use](#).

The data requested may include: your name; photo; country/city/location, country flag; languages spoken; academic history (and previous high school; degree/university degree; degree level (undergraduate/postgraduate); current area of study; university year (1st, 2nd etc.); hobbies, interests and societies; and an 'about me' free text selection.

The service will display your personal information publicly on [fitz.cam.ac.uk](https://www.fitz.cam.ac.uk) as a profile to help potential applicants choose who to contact to find out more about studying at Fitzwilliam and Cambridge by talking to current students for advice. By signing up to be a Student ambassador you consent to the data that you supply being used in this way, as part of the College's outreach activities.

If you provide any sensitive personal data in any chat / free text box, you are consenting to the processing of such sensitive personal data.

Any time that you supply new data, such as blogs, to the College or through Unibuddy, you consent to its publication on [fitz.cam.ac.uk](https://www.fitz.cam.ac.uk).

Your conversations with potential applicants will not be published on the website. Conversations will be moderated by Fitzwilliam College staff to maintain acceptable use of the service; the Admissions staff will provide training and guidance to Ambassadors.

How long we keep your data: Unibuddy's [Privacy Policy](#) informs you how long your data will be kept within the 'Chat to Students' system. Fitzwilliam College will not store your data outside of this system, but may store the record of your participation as a student ambassador with your student records.

Your rights: You have the right: to ask Fitzwilliam College for access to, rectification or erasure of your data; to restrict processing (pending correction or deletion); and to ask for the transfer of your data electronically to a third party (data portability). Some of these rights are not automatic, and we reserve the right to discuss with you why we might not comply with a request from you to exercise them.

Concerns or complaints

If you have questions or concerns about your personal information, or how it is used, please speak to the staff in the Fitzwilliam College Admissions Office in the first instance. If you need further guidance, please contact the College Data Protection Officer (bursar@fitz.cam.ac.uk) using the details given above. If you are still dissatisfied after the College's response, you should contact the statutory Data Protection Officer (college.dpo@ois.cam.ac.uk). You retain the right at all times to lodge a complaint about our management of your personal data with the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Last updated: 12 June 2021