



SMOKING POLICY

to be read in conjunction with the College Regulations

Review Committees:	Health & Safety / GPC
Last Approved by the Governing Body:	12 October 2022 [GB Minute No: 8252]
Review Policy:	Every 3 years
Date of Next Review:	Lent 2025
Responsible Officer and Location of Policy:	Director of Operations; Website
Accessible to:	Public

Fitzwilliam College recognises that smoking causes a serious risk to the health of both smokers and non-smokers and can also constitute a fire hazard. Accordingly, the College does not allow anybody to smoke/vape in any part of its premises (the main College site and off-site College property, including student/visitor accommodation, the boathouse, and the sports pavilion), other than in designated Smoking Areas:

- The Smoking Area/shelter near the exit of the Huntingdon Road car park.
- The Smoking Area near the Wychfield Lane entrance in the Storey's Way car park, where ashtrays are provided.
- At each off-site College property, an outside area has been designated as a Smoking Area, where an ashtray is provided, usually in the garden to the rear of the property.

These restrictions apply at all times.

Staff may smoke in the designated areas only at times agreed with their Head of Department.

In exceptional circumstances special areas may be identified and used as exclusive smoking areas (e.g. during the Winter Ball), but this must be pre-arranged with the Director of Operations.

Anyone found to be in breach of this policy may be subject to disciplinary action.

The Director of Operations is responsible for implementing and monitoring the effectiveness of this policy.

This policy will be communicated to students through the College Regulations and the website.

This policy will be communicated to Senior members and staff through inductions, the Staff Handbook and the website.

The Events Office will communicate this policy to all event organisers, who will be requested to announce the policy to participants.

Everyone is responsible for advising their guests of this policy.