concern Form

General (Staff or Fellow)

Date:

Name and crsid of person reporting incident:

The purpose of this form is to facilitate consideration and resolution of a complaint relating to the general conduct of a Fellow or member of College staff. There is a separate form for reports relating to alleged misconduct and harassment.   
  
Detailed guidance is available on the College website.

# Nature of the incident

# individuals involved

## Please fill out these areas as appropriate, to the best of your knowledge.

### Identified staff member(s) or Fellow(s)

### Non-identified staff member(s) or Fellow(s) (please describe to allow identification)

### Witness(es)

### Victim(s)

# SUPPORT AND CONFIDENTIALITY

## i) Have you informed your Tutor of the issue? Yes No

## ii) Would you like the Senior Tutor to discuss the issue with your Tutor? Yes No

## iii) Is any other Fellow or member of College staff aware of the issue (to the best of your knowledge)?

## Yes No If yes, please give details:

## 

## Please email this completed form to [senior.tutor@fitz.cam.ac.uk](mailto:senior.tutor@fitz.cam.ac.uk) with the subject line “Concern Form – general staff conduct”.