concern Form

 General (Staff or Fellow)

Date:

Name and crsid of person reporting incident:

The purpose of this form is to facilitate consideration and resolution of a complaint relating to the general conduct of a Fellow or member of College staff. There is a separate form for reports relating to alleged misconduct and harassment.

Detailed guidance is available on the College website.

# Nature of the incident

# individuals involved

## Please fill out these areas as appropriate, to the best of your knowledge.

### Identified staff member(s) or Fellow(s)

### Non-identified staff member(s) or Fellow(s) (please describe to allow identification)

### Witness(es)

### Victim(s)

# SUPPORT AND CONFIDENTIALITY

## i) Have you informed your Tutor of the issue? [ ]  Yes [ ]  No

## ii) Would you like the Senior Tutor to discuss the issue with your Tutor? [ ]  Yes [ ]  No

## iii) Is any other Fellow or member of College staff aware of the issue (to the best of your knowledge)?

## [ ]  Yes [ ]  No If yes, please give details:

##

## Please email this completed form to senior.tutor@fitz.cam.ac.uk with the subject line “Concern Form – general staff conduct”.