concern Form

Coronavirus

Date:

Name and crsid of person reporting incident:

The purpose of this form is to facilitate consideration and resolution of alleged disciplinary breaches relating to the Coronavirus regulations and policies. Reports of such breaches may prompt two consequences: a public health response (Senior Tutor, Tutor with responsibility for Covid matters), and a potential disciplinary response.  
  
Detailed guidance is available on the College website.

# Nature of the incident

Failure to isolate or comply with quarantine arrangements

Gathering in breach of maximum permitted group size (where the event was not organized by the college, nor risk assessed through the college)

Gathering where social distancing was not maintained (regardless of group size, unless all members of the group were of the same household)

Breach of face coverings regulations or policies

Breach of visitor policy

Other

Please provide as much detail as possible. If “one incident” covers *more than one* of the above, please provide information in respect of each part, and note the individuals involved in respect of each.

# INDIVIDUALS involved

## Please fill out these areas as appropriate.

### Identified individual(s)

### Non-identified individual(s) (please describe to allow identification)

### Witness(es)

# SUPPORT AND CONFIDENTIALITY

## i) Have you informed your Tutor of the incident? Yes No

## ii) Would you like the Senior Tutor to discuss the incident with your Tutor? Yes No

## iii) Is any other Fellow or member of College staff aware of the incident (to the best of your knowledge)?

## Yes No If yes, please give details:

## Please email this completed form to [dean@fitz.cam.ac.uk](mailto:dean@fitz.cam.ac.uk) with the subject line “Concern Form – Covid”.