concern Form

 Coronavirus

Date:

Name and crsid of person reporting incident:

The purpose of this form is to facilitate consideration and resolution of alleged disciplinary breaches relating to the Coronavirus regulations and policies. Reports of such breaches may prompt two consequences: a public health response (Senior Tutor, Tutor with responsibility for Covid matters), and a potential disciplinary response.

Detailed guidance is available on the College website.

# Nature of the incident

[ ]  Failure to isolate or comply with quarantine arrangements

[ ]  Gathering in breach of maximum permitted group size (where the event was not organized by the college, nor risk assessed through the college)

[ ]  Gathering where social distancing was not maintained (regardless of group size, unless all members of the group were of the same household)

[ ]  Breach of face coverings regulations or policies

[ ]  Breach of visitor policy

[ ]  Other

Please provide as much detail as possible. If “one incident” covers *more than one* of the above, please provide information in respect of each part, and note the individuals involved in respect of each.

# INDIVIDUALS involved

## Please fill out these areas as appropriate.

### Identified individual(s)

### Non-identified individual(s) (please describe to allow identification)

### Witness(es)

# SUPPORT AND CONFIDENTIALITY

## i) Have you informed your Tutor of the incident? [ ]  Yes [ ]  No

## ii) Would you like the Senior Tutor to discuss the incident with your Tutor? [ ]  Yes [ ]  No

## iii) Is any other Fellow or member of College staff aware of the incident (to the best of your knowledge)?

## [ ]  Yes [ ]  No If yes, please give details:

## Please email this completed form to dean@fitz.cam.ac.uk with the subject line “Concern Form – Covid”.