



**Form for letter requests**

**We aim to do your letter as soon as is possible, but be aware it may take up to 7 days.**

**Please note: we can only produce visa letters for Schengen and travel visas, not UK student visas. For student visas, contact the University International Students office →**  
<http://www.internationalstudents.cam.ac.uk/>

**Full name;** .....

**Email address;** .....

**Course currently registered for;**  
.....  
.....

**Expected finish date (month and year);** .....

**Residential address in home country (should match CamSIS home address);**  
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**Cambridge residential address (should match CamSIS term time address);**  
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**Purpose of letter and as much information as possible for what is required. (Bank letter requests must state the name and branch of the bank);**  
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**Return this form to the Tutorial office (L11) once complete. Your letter will be sent to your pigeon hole.**