

**Fitzwilliam College Vacation Project Accommodation Form
for Undergraduate Students**

STUDENT DETAILS

Full Name	
Email	
Subject	
Current Year of Study	
Tutor	
Director of Studies	

RESEARCH DETAILS

Title of Project	
Length of the Project	
Exact Dates of the Project	
Name of the Department/Company	
Name of the Supervisor	

FURTHER RESEARCH DETAILS

**(INCLUDING AN INDICATION OF THE RELEVANCE OF THE RESEARCH TO YOUR FUTURE
ACADEMIC WORK):**

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FINANCIAL DETAILS

Total Anticipated Costs (£)	
Personal Funds Available	
Have you applied for support from your department or other sources?	
Please give details and the amount of any award/remuneration for doing this project (£)	
Detailed Budget (Accommodation, Travel Involved, etc...)	

DECLARATION BY APPLICANT

I declare that the information I have given is correct to the best of my knowledge. If it is discovered that I have knowingly given false information, I understand that I will be required to repay any Travel Award I have received and may be subject to disciplinary action by the College.

Applicant Signature:

Date:

Data Protection:

The personal data that you have supplied will be used for the purpose of administering this award. All data will be processed and stored in accordance with the Data Protection Act 2018. By completing this form you consent to the use of your personal data for these purposes.

Please note your data may be shared with the University, in accordance with our standard agreement, but will not be passed on to any other Third Party unless you separately agree. If you are successful, the outcome of the award will be recorded on your CamSIS record. Otherwise, the personal data associated with this application will be deleted when it is no longer required.

The College's data protection policy is available at <https://www.fitz.cam.ac.uk/about/official-information/data-protection>

You must now obtain comments and signatures from your Tutor and Director of Studies

TUTOR'S RECOMMENDATION AND FURTHER COMMENTS

Tutor's Signature:

Date:

DIRECTOR OF STUDIES' RECOMMENDATION AND FURTHER COMMENTS

DoS's Signature:

Date:

Please forward the completed form onto the Tutorial Office
(Tutorial.sally@fitz.cam.ac.uk)